



VACANCY

REFERENCE NR	:	VAC00601/22
JOB TITLE	:	Senior Internal Auditor
JOB LEVEL	:	C4
SALARY	:	R 390 414 – R 585 621
REPORT TO	:	Manager: Information Systems Audit
DIVISION	:	Internal Audit
DEPT	:	Commercial Audit Assurance Services
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

Co-ordinates audit procedures and processes, monitoring compliance and, conducting investigations and risk analysis to determine the extent of variation or non-conformance to statutory requirements, policies and procedures, preparing and presenting comments and opinions and providing guidance on the interpretation of principles to enable re alignment of functions and responsibilities ensuring the activities of SITA are conducted and concluded in a credible manner.

Key Responsibility Areas

Monitoring compliance; Audit investigations. Risk analysis; Information dissemination; Information management and reports

Qualifications and Experience

Minimum: Bachelor's Degree in Auditing (NQF Level 6).

Experience: 3-4 years' Auditing experience. The incumbent will be required to engage with various stakeholders/role players and to travel nationally/internationally, as and when required.

Technical Competencies Description

Knowledge of: The Auditing process, applications and principles to enable analysis, evaluation and reporting; Understanding of various and relevant legislation; Performance Audit Principles; Professional Standards for the Practice of Internal Auditing; Internal Audit Principles; Project management.

Skills: Business Writing, Project/Programme Management, Corporate Governance.

Interpersonal/behavioural competencies: Active listening, Attention to Detail, Analytical thinking, Disciplined, Resilience, Stress Management.

How to apply

1. To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;
2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;

4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact the following people: Prudence.masola@sita.co.za, Masoko.Rallele@sita.co.za and Zanele.sompini@sita.co.za

CV`s sent to the above email addresses will not be considered.

Closing Date: 20 December 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered